

Recommended Reading List for Leaders

Emotional Intelligence

Primal Leadership: Learning to Lead with Emotional Intelligence

[Daniel Goleman](#), [Richard E. Boyatzis](#), [Annie McKee](#)

Emotional Intelligence 2.0

[Travis Bradberry](#), [Jean Greaves](#)

Leadership Agility: Five Levels of Mastery for Anticipating and Initiating Change

[William B. Joiner](#) and [Stephen A. Josephs](#)

Conflict Management

Core Communication: Skills and Processes

[Sherod Miller](#), [Phyllis A. Miller](#)

Crucial Conversations: Tools for Talking When Stakes Are High

[Kerry Patterson](#), [Joseph Grenny](#), [Ron McMillan](#), [Al Switzler](#)

Getting to Yes: Negotiating Agreement Without Giving In

[Roger Fisher](#), [William L. Ury](#), [Bruce Patton](#)

Performance Management

Leadership and the One Minute Manager: Increasing Effectiveness Through Situational Leadership

[Ken Blanchard](#), [Patricia Zigarmi](#), [Drea Zigarmi](#)

How Did That Happen?: Holding People Accountable for Results the Positive, Principled Way

[Roger Connors](#), [Tom Smith](#)

Time and Priority Management

The Effective Executive: The Definitive Guide to Getting the Right Things Done

[Peter F. Drucker](#)

Effective Executive in Action: A Journal for Getting the Right Things Done

[Peter F. Drucker](#)

Getting Things Done: The Art of Stress-Free Productivity

[David Allen](#)

HBR's 10 Must Reads on Managing Yourself

Collection of Articles: 208 pages. Publication date: Jan 03, 2011. Prod. #: 12572-PBK-ENG

Change Management

Who Moved My Cheese?: An Amazing Way to Deal with Change in Your Work and in Your Life
[Spencer Johnson](#) *A story for those learning how to adjust to change.*

Our Iceberg Is Melting - Changing And Succeeding Under Any Conditions
[John Kotter](#), [Holger Rathgeber](#) *A story for those leading a change initiative in organizations.*

Leading Change
[John P. Kotter](#)

Switch: How to Change Things When Change Is Hard
[Chip Heath](#) and [Dan Heath](#)

Hiring and Selection

Topgrading: How to hire, coach and keep “A” players
[Ph.D., Bradford D. Smart](#)

Decision Making

Harvard Business Review on Making Smart Decisions
Collection of Articles: 268 pages. Publication date: Feb 14, 2011. Prod. #: 10323-PDF-ENG

The Effective Executive: The Definitive Guide to Getting the Right Things Done
[Peter F. Drucker](#)

General Business

Drive: the surprising truth about what motivates us by Daniel Pink

It's Not What You Sell, It's What You Stand For by Roy Spence

What Got You Here Won't Get You There by Marshall Goldsmith

The 4 Disciplines of Execution: achieving your wildly important goals by McChesney, Covey and Huling

Built to Last by Jim Collins

Good to Great by Jim Collins

How the Mighty Fall by Jim Collins

Great by Choice by Jim Collins

First Break all the Rules by Marcus Buckingham and Curt Coffman